

BSRS Training Certificate Module Manual for POs/DOs

Introduction:

The Training Certificate Module is TESDA's newly developed BSRS component connected with T2MIS module that automates the generation of learners' training certificates. It is developed to assist in the immediate printing of training certificates without the need to hand over the certificates from the TVI/TTI to the Central Office (CO) for the Secretary's signature. It automatically attaches the Secretary's electronic signature (e-sig) to the certificates of the pre-verified TESDA graduates during the process. The process also eliminates the distribution of the Secretary's e-sig file to the Provincial Offices, thus, reducing the risk of misuse and abuse of the Secretary's signature.

The module is also equipped with QR Code. Learners will each have their QR Code that links to their TESDA learner's credentials which is Skills Passport System. The QR Code is generated upon the printing of the certificate.

Key Features:


- 1.) Auto-generate training certificate
- 2.) Automate attachment of e-signatures
- 3.) Validate enrollees through QR Code

Step-by-Step Procedures

Generating Training Certificate Number and Encoding SO Number for Verified Graduates of TVIs

Step 1: Login using your PO credentials in the <https://bsrs.tesda.gov.ph/>

FAQ | KNOWLEDGEBASE



Biometric enabled Scholarship Registration System
v1.4.7

E-Mail Address

Password

[Forgot Your Password?](#)

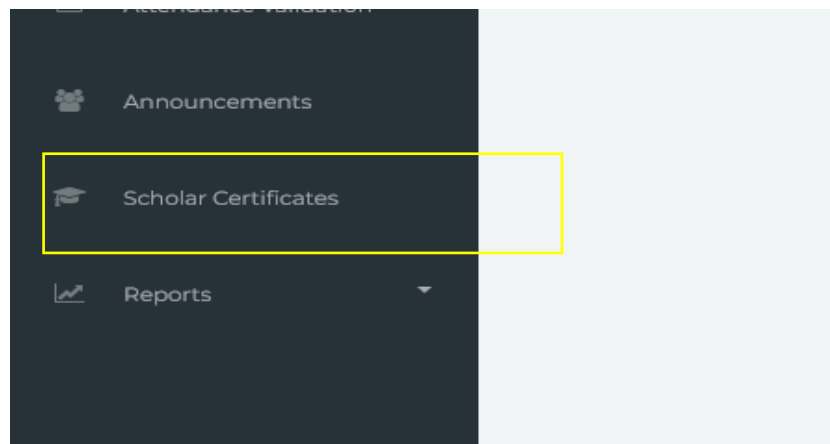
LOG IN

Have no account yet?

[NEW SCHOLAR / APPLICANT](#)

[EXISTING SCHOLAR REGISTRATION](#)

Step 2: Click the “Scholar Certificates” link on the menu dashboard.



Step 3: List of Completed Training Programs will be displayed. Search for the TVI and click the “eye” button beside the school list.

Scholar Certificates - Completed Training Programs

Completed Training Programs

TESDA Administrative Region: Cordillera Administrative Region (CAR)

TESDA Administrative Province: Benguet

Completed Training Programs

Show 25 entries

RQM CODE	INSTITUTION	QUALIFICATION	ACTUAL START	ACTUAL END	ACTION
RQM1-2022-TWSP-1411-0002 <small>RQM1-2022-TWSP-14</small>	REGIONAL TRAINING CENTER - BAGUIO CITY	DRIVING NC II <small>ACTORV234</small>	2022-01-25	2022-03-26	
RQM6-2022-TWSP-1411-0001 <small>RQM6-2022-TWSP-14</small>	BAGUIO CITY SCHOOL OF ARTS AND TRADES	BREAD AND PASTRY PRODUCTION NC II <small>TS08BP020</small>	2022-05-11	2022-06-07	
RQM8-2022-TWSP-1411-0007 <small>RQM8-2022-TWSP-14</small>	KING'S COLLEGE OF THE PHILIPPINES	BREAD AND PASTRY PRODUCTION NC II <small>TS08BP020</small>	2022-04-11	2022-05-10	
RQM7-2022-TWSP-1411-0001 <small>RQM7-2022-TWSP-14</small>	MMS DEVELOPMENT TRAINING CENTER CORP	SLAUGHTERING OPERATIONS (SWINE) NC II <small>PH05LS206</small>	2022-04-22	2022-06-07	
RQM8-2022-TWSP-1411-0008 <small>RQM8-2022-TWSP-14</small>	LILY OF THE VALLEY ORGANIC FARMS	ORGANIC AGRICULTURE PRODUCTION NC II <small>AF02AM022</small>	2022-06-21	2022-06-21	
RQM8-2022-TWSP-1411-0009 <small>RQM8-2022-TWSP-14</small>	LILY OF THE VALLEY ORGANIC FARMS	ANIMAL PRODUCTION (POULTRY-CHICKEN) NC II <small>AF04AP023</small>	2022-06-01	2022-06-14	

Step 4: A prompt will appear showing the “Training Program Details”. Click “View Scholar List”.

Training Program Details

Qualification: ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

Sector: Electrical and Electronics

Institution: NORTHPHIL POLYTECHNIC INSTITUTE, INC.

RQM Number: RQM8-2022-TWSP-14

RQM Code: RQM8-2022-TWSP-1411-0010

RQM ID: 98736

Scholarship: Training for Work Scholarship Program (TWSP)

[VIEW SCHOLAR LIST](#) [CLOSE](#)

Step 5: The list of Scholars enrolled to the program will be displayed. Only the students with complete documents must be issued with training certificate numbers.

- a. For scholars with “Completed” status, the trainer has marked the scholar “Completed” in their grading.

Scholar Certificates - ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

Training Program : ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II
 Institution : NORTHPHIL POLYTECHNIC INSTITUTE, INC.
 RQM : RQM8-2022-TWSP-1401-0010

← BACK **GENERATE CERTIFICATE**

Scholar List

Show: 25 entries Search:

ULI	SCHOLAR NAME	STATUS	CERT NO	SO NUMBER	GRADUATION DATE
ARC-99-334-14011-001	RUSSEL GUINANCHAN ABUAN	COMPLETED			
CEU-94-368-14032-001	EUCENIO ULAO COLANGAO JR	COMPLETED			
BVD-02-207-14011-001	VINCENT DAYA-EN BALICAO	COMPLETED			
CCL-04-125-14011-001	CHRISFERLEE LIBANGEN COLLANTES	COMPLETED			
JRD-03-098-14011-001	RICHARD DIMAANDAL JUDAN	COMPLETED			
LRN-97-844-14032-001	REYNALYN NALOG LAPANGAN	COMPLETED			
LTD-00-138-14011-001	JONATHAN DEPNASEN LONGBIAN	COMPLETED			
MKT-99-328-14011-001	KARON JOSHUA TERMINEZ MALONG	COMPLETED			
MCS-01-767-14011-001	CHARIZA SUMILI MAMARIL	COMPLETED			
PAP-94-210-14011-001	ALLAN PILAYO PADANG N/A	COMPLETED			
PED-00-057-14011-001	EDUARDO DAMAYAN PACEDPED	COMPLETED			

- b. For scholars with “Not yet Completed” status, the trainer will have to grade the scholar to be able to generate a certificate.

Scholar Certificates - BREAD AND PASTRY PRODUCTION NC II

Training Program : BREAD AND PASTRY PRODUCTION NC II
 Institution : KING'S COLLEGE OF THE PHILIPPINES
 RQM : RQM1-2022-PE5F-1401-0005

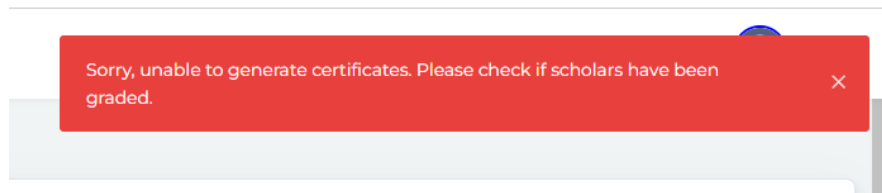
← BACK **GENERATE CERTIFICATE**

Scholar List

Show: 25 entries Search:

ULI	SCHOLAR NAME	STATUS	CERT NO	SO NUMBER	GRADUATION DATE
LJA-94-028-14011-001	JUNKARL IKE AWISEN LEONARDO	NOT YET COMPLETED			
WMA-01-183-14011-001	MARK AKISIO WONG	NOT YET COMPLETED			
WFA-98-872-14011-001	FRECELYN ABLUYAN WAULIN	NOT YET COMPLETED			
PRC-98-971-14011-001	REXCEL GUILLAO PACIO	NOT YET COMPLETED			
OCP-98-911-14011-001	CHARMIE-ANN PAAY ODOC	NOT YET COMPLETED			
CLD-95-873-01033-001	LOREN DAMITAN COMTI	NOT YET COMPLETED			
AHO-00-793-14011-001	HAZEL KATE ONCYOD AFIDCHAO	NOT YET COMPLETED			
ARA-02-671-14011-001	RONA MAE AMBO ANTERO	NOT YET COMPLETED			
VRG-81-559-14011-001	ROSE ANN GOYEN VICENTE	NOT YET COMPLETED			
CVC-95-869-14011-001	VANESSA MAE CODIO GOSE	NOT YET COMPLETED			

Otherwise, a prompt will show upon clicking the “Generate Certificate” button.



Step 5: To generate the training certificate, click the “Generate Certificate” button on the right side of the program details. The user will be prompted with a new page for encoding the SO number and Date of Graduation.

Scholar Certificates - ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

Training Program: ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II
Institution: NORTHPHIL POLYTECHNIC INSTITUTE, INC.
RQM: RQMB-2022-TWSP-1401-0010

← BACK **GENERATE CERTIFICATE**

Scholar List

Show 25 entries

ULI	SCHOLAR NAME	STATUS	CERT NO	SO NUMBER	GRADUATION DATE
ARG-99-334-14011-001	RUSSEL GUINANGHAN ABUAN	COMPLETED			
CEU-94-368-14032-001	EUGENIO ULAO COLANGAO JR	COMPLETED			
BVD-02-207-14011-001	VINCENT DAYA-EN BALICAO	COMPLETED			
CCL-04-325-14011-001	CHRISFERLEE LIBANGEN COLLANTES	COMPLETED			
JRD-03-098-14011-001	RICHARD DIMAANDAL JUDAN	COMPLETED			
LRN-97-844-14032-001	REYNALYN NALOG LAPANGAN	COMPLETED			
LJD-00-138-14011-001	JONATHAN DEPNASEN LONGBIAN	COMPLETED			
MKT-99-328-14011-001	KARON JOSHUA TERMINEZ MALONG	COMPLETED			
MCS-01-767-14011-001	CHARIZA SUMILU MAMARIL	COMPLETED			
PAP-94-210-14011-001	ALLAN PILAYO PADANG N/A	COMPLETED			
PDFJ-00-097-14011-001	FELIARDO DAMAYAN PACFDFDF	COMPLETED			

Notice that the training certificate number will automatically appear on the Training Certificate column of the scholar.

ULI	SCHOLAR NAME	STATUS	CERT NO
ARG-99-334-14011-001	RUSSEL GUINANGHAN ABUAN	COMPLETED	BSRS-2022-14-11-000031
CEU-94-368-14032-001	EUGENIO ULAO COLANGAO JR	COMPLETED	BSRS-2022-14-11-000032
BVD-02-207-14011-001	VINCENT DAYA-EN BALICAO	COMPLETED	BSRS-2022-14-11-000033

Step 6: After successfully generating the training certificate no for verified scholars, encode the “SO Number” and the Date of Graduation specified in the letter request. Click the “check” button to save the SO Number and Date of Graduation assigned to the scholar.

Scholar List

Show 25 entries

Search:

ULI	SCHOLAR NAME	STATUS	CERT NO	SO NUMBER	GRADUATION DATE	ACTION
ARG-99-334-14011-001	RUSSEL GUINANCHAN ABUAN	COMPLETED	BSRS-2022-14-11-000031	<input type="text"/>	11/07/2022	<input type="checkbox"/> ✓
CEU-94-368-14032-001	EUGENIO ULAO COLANCAO JR	COMPLETED	BSRS-2022-14-11-000032	<input type="text"/>	11/07/2022	<input type="checkbox"/> ✓
BVD-02-207-14011-001	VINCENT DAYA-EN BALICAO	COMPLETED	BSRS-2022-14-11-000033	<input type="text"/>	11/07/2022	<input type="checkbox"/> ✓
CCL-04-125-14011-001	CHRISFERLEE LIBANGEN COLLANTES	COMPLETED	BSRS-2022-14-11-000034	<input type="text"/>	11/07/2022	<input type="checkbox"/> ✓
JRD-03-098-14011-001	RICHARD DIMAANDAL JUDAN	COMPLETED	BSRS-2022-14-11-000035	<input type="text"/>	11/07/2022	<input type="checkbox"/> ✓

The SO number shall be based on the SO number issued by the Provincial Office. Here is a sample encoded SO Number to each student:

Scholar Certificates - ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

Training Program : ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II
 Institution : NORTHPHIL POLYTECHNIC INSTITUTE, INC.
 RQM : RQM8-2022-TWSP-1411-0010

[← BACK](#) [VIEW CERTIFICATES](#)

Scholar List

Show 25 entries

Search:

ULI	SCHOLAR NAME	STATUS	CERT NO	SO NUMBER	GRADUATION DATE	ACTION
ARG-99-334-14011-001	RUSSEL GUINANCHAN ABUAN	COMPLETED	BSRS-2022-14-11-000031	SOT2345	2022-07-11	OK
CEU-94-368-14032-001	EUGENIO ULAO COLANCAO JR	COMPLETED	BSRS-2022-14-11-000032	SOT234	2022-07-11	OK

Notice that only scholars with generated training certificate nos. yield the encoded SO Number. Generation and printing of the certificate of training shall be in accordance with the issued TESDA Circular No. 040 s. 2022 on the Amended/Supplemental Guidelines on the Issuance of Certificate of Training.

Step 7: Inform the requesting TVI of the completion of the above process and that they can already view and print the learners' training certificates. To view the certificates, click the "View Certificates" button.

Scholar Certificates - BREAD AND PASTRY PRODUCTION NC II

Training Program : BREAD AND PASTRY PRODUCTION NC II
 Institution : PROVISIONAL PROVINCIAL TRAINING CENTER-BENGUET
 RQM : RQM8-2022-TWSP-1411-001

← BACK **VIEW CERTIFICATES** GENERATE CERTIFICATE

Scholar List

Show 25 entries Search:

Note that the training certificates to print or view is connected to T2MIS upon clicking "View Certificates". Other details in the certificate such as logo and signatories, etc. shall be made through the T2MIS. The user shall login to their T2MIS credentials at <https://t2mis.tesda.gov.ph> to be able to access the viewing and printing of training certificate.

t2mis.tesda.gov.ph/SUAdmin/TrainingCertificateBSRS?Scheduled=1590

Technical Education and Skills Development Authority and PROVISIONAL PROVINCIAL TRAINING CENTER-BENGUET

Present this

Certificate of Training

to

Marlyn Colas Bayacsan

TESDA SCHOLAR
 Training for Work Scholarship Program (TWSP)
 UId: BMC-79-850-14011-001

after having successfully completed the competency requirements of a full qualification in

Bread and Pastry Production NC II

CTPR No: WTR20201411TR089920938
 Duration 141 hours
 at Upper Wangal, La Trinidad, Benguet

KRISTY R. QUIRONES
 Registrar

SEC. ISMAEL L. LAMINA, PhD., CSE
 TESDA Director General

FERDINAND B. MONTAÑEZ
 Administrator

COMPETENCIES COMPLETED

Basic Competencies

- Participate in workplace communication
- Work in team environment
- Practice career professionalism
- Practice occupational health and safety procedures

Common Competencies

- Develop and update industry knowledge
- Observe workplace hygiene procedures
- Perform computer operations
- Perform workplace and safety practices
- Provide effective customer service

Core Competencies

- Prepare and produce bakery products
- Prepare and produce pastry products
- Prepare and present gateaux, tortes and cakes
- Prepare and display petits fours
- Present desserts

Scan QR Code to validate this Certificate

Actual Date of Training
 Start of Training: 05/10/2022
 End of Training: 06/05/2022
 Certificate No: BPS-2022-14-11-001346

DRY SEAL

TESDA **Got Lahat**

Technical Education and Skills Development Authority and PROVISIONAL PROVINCIAL TRAINING CENTER-BENGUET

COMPETENCIES COMPLETED